

# SHAREHOLDER DETAILS FOR ONLINE PARTICIPATION

## MELSTACORP PLC

**EXTRA ORDINARY GENERAL MEETING TO BE HELD ON 15TH OCTOBER 2021 AT 10.00 AM THROUGH AUDIO OR AUDIO AND VISUAL MEANS VIA AN ONLINE MEETING PLATFORM**

To: Melstacorp PLC  
No. 110, Norris Canal Road,  
Colombo 10, Sri Lanka.

**1. Full Name of the Shareholder/s**

Primary 1 : .....

\*Joint 2 : .....

\*Joint 3 : .....

**2. Shareholder/s Address :** .....

.....

**3. Shareholder/s NIC No. /Passport No. / Co. Reg. No**

Primary 1 : .....

\*Joint 2 : .....

\*Joint 3 : .....

4. CDS Account No.: .....

**4. Shareholder/s Contact No :**

Fixed Line : ..... Mobile : .....

E-mail : .....

In the event Proxy holder is appointed by the shareholder following details of his/her proxy will also be required.

DETAILS OF PROXY HOLDER: (only if a proxy is appointed)

**5. Name of the Proxy holder:** .....

**6. Proxy holder's NIC No / Passport No :**.....

**7. Proxy holder's Contact No :**

Fixed Line : ..... Mobile : .....

E-mail : .....

I/We hereby certify that the details given above are true and accurate and are furnished for the purpose of enabling my/our online participation at the Extraordinary General Meeting. I/We acknowledge that the Company shall have the right to disable my/our participation in the event the above information furnished are found to be incorrect or inconsistent with shareholding records.

Shareholder's Signature/(s)

.....  
Shareholder's Signature /Date

.....  
\*1st Joint Holder's  
Signature /Date

.....  
\*2nd Joint Holder's  
Signature/Date

\*Strike out if not applicable

**Instructions as to completion.**

1. Shareholders are advised to complete the form legibly in order to facilitate their participation through the online platform.
2. The login information including the “Web Link” and password for participation at the Extraordinary General Meeting through the online platform will be forwarded to the shareholders above noted e-mail address.
3. In the case of a company / corporation, the Registration Form must be signed under its common seal which should be affixed and attested in the manner prescribed by its Articles of Association.
4. In the case of the registration form signed by an Attorney the power of attorney must be deposited at the registered office of the company for registration.
5. It is mandatory for the shareholder/s to provide the **e-mail address** in the space provided above in order to forward the login information to facilitate the online participation at the meeting.
6. Duly filled Registration of Shareholder Details Form should be sent to reach the Company via e-mail to **egm2021@melsta.com** or by post to the registered address of the Company No.110, Norris Canal Road, Colombo 10, Sri Lanka, **not less than three (03) days before the date of the meeting.**