

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the ANNUAL GENERAL MEETING OF MELSTACORP PLC will be held as a virtual meeting, via the online meeting platform Zoom at the "Mini Auditorium" DCSL, No 110, Norris Canal Road, Colombo 10. Sri Lanka on 22nd September 2023 at 11.00 a.m. for the following purposes.

1. To receive and consider the Annual Report of the Directors and the Financial Statements of the company for the year ended 31st March 2023.
2. To re-appoint M/s. KPMG, Chartered Accountants, as the Auditors of the Company to hold office until the conclusion of the next Annual General Meeting of the Company at a remuneration to be agreed with by the Board of Directors and to audit the Financial Statements of the Company for the accounting period ending 31st March 2024.
3. To propose the following resolution as an ordinary resolution for the re-appointment of Mr. D. H. S. Jayawardena who has reached the age of 81 years.

"IT IS HEREBY RESOLVED that the age limit referred to in section 210 of the Companies Act No. 7 of 2007 shall not apply to Mr. D. H. S. Jayawardena who has reached the age of 81 years prior to the Annual General Meeting and that he shall accordingly be re-appointed"

4. To propose the following resolution as an ordinary resolution for the re-appointment of Mr. C. R. Jansz who has reached the age of 70 years.
5. To propose the following resolution as an ordinary resolution for the re-appointment of Mr. N. de S. Deva Aditya who has reached the age of 75 years.

"IT IS HEREBY RESOLVED that the age limit referred to in section 210 of the Companies Act No. 7 of 2007 shall not apply to Mr. N. de S. Deva Aditya who has reached the age of 75 years prior to the Annual General Meeting and that he shall accordingly be re-appointed"

6. To re-elect as a Director Mr. K. J. Kahanda who retires from office at the end of this Annual General Meeting in terms of the Article 86 of the Articles of Association of the Company and being eligible has offered himself for re-election.

7. To elect Mr. L. U. D. Fernando who retires in terms of the Article 93 of the Articles of Association of the Company, as a Director.
8. To elect Mr. M. A. N. S. Perera who retires in terms of the Article 93 of the Articles of Association of the Company, as a Director.
9. To elect Mr. M. R. Mihular who retires in terms of the Article 93 of the Articles of Association of the Company, as a Director.
10. To approve the donations and contributions made by the Directors during the year under review and to authorize the Directors to determine donations and contributions for the ensuing year.

By order of the Board,
CORPORATE SERVICES (PRIVATE) LIMITED

Secretaries
MELSTACORP PLC
216, De Saram Place, Colombo 10.

31st August 2023, Colombo.

NOTES:

1. The Annual General Meeting of Melstacorp PLC will be held as a virtual meeting via the online meeting platform Zoom by participants joining in person or proxy and through audio or audio visual means in the manner specified below.

I. Shareholder Participation

- a. Any Shareholder entitled to attend and vote is entitled to appoint a proxy or proxies in his/her stead. A form of proxy accompanies this notice. A proxy need not be a Shareholder of the Company.
- b. The shareholders are encouraged to appoint a Director of the Company as their proxy to represent them at the meeting.
- c. The shareholders may also appoint any other persons other than a Director of the Company as their proxy and the proxy so appointed shall participate at the meeting through audio or audio visual means only.
- d. The shareholders who wish to participate at the meeting will be able to join the meeting through audio or audio visual means, via the online meeting platform Zoom. To facilitate this process, the shareholders are required to furnish the details of the shareholder and proxy holder, if

any, by perfecting Annexure II to the circular to shareholders uploaded to the company website and the website of the Colombo Stock Exchange and forward same to [agm2023@melsta.com] or by post to the registered address of the company No. 110, Norris Canal Road, Colombo 10, Sri Lanka, to reach the Company not less three (3) days before the date appointed for holding the meeting so that the meeting login information could be forwarded to the e-mail address as provided. The circular to the shareholders will be posted to all the shareholders along with the Notice of Meeting and the Form of Proxy.

- e. To facilitate the appointment of proxies, the Form of Proxy uploaded to the company website and Colombo Stock Exchange website and the duly filled Form of Proxy should be sent to reach the Registrars of the Company via e mail [agm2023@melsta.com] or by post to the registered address of the company No. 110, Norris Canal Road, Colombo 10, Sri Lanka, not less than thirty six (36) hours before the time fixed for the meeting.

II. Shareholder's Queries

The shareholders are hereby advised that if they wish to raise any queries, such queries should be sent to reach the Company, via e-mail to [agm2023@melsta.com] or by post to the registered address of the Company No. 110, Norris Canal Road, Colombo10, Sri Lanka not less than three (03) days before the date of the meeting. This is in order to enable the Company to compile the queries and forward the same to the attention of the Board of Directors so that same could be addressed at the meeting.

2. Voting in respect of the resolutions sought to be passed will be registered by using the online meeting platform Zoom or another designated ancillary online application. All of such procedures will be explained to the shareholders prior to the commencement of the meeting.
3. Shareholders can use the "Q&A Forum" to communicate your questions/concerns as and when required.
4. The Annual Report of the Company for the year 2022/23 will be available for perusal of the Company website www.melstacorp.com and the Colombo Stock Exchange website on www.cse.lk.
5. For any questions please contact Ms N. C. Gunawardena of Melstacorp PLC as follows during office hours:
Telephone: +94 11 5900380 , +94 11 5900300 Ext: 380
Email: [agm2023@melsta.com]